

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING****September 18, 2025 – 6:30 p.m.****MINUTES****1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Tom Chambers, called the meeting to order. Water Resources Manager, Tom Francis called the roll. Two members of the Board participated via teleconference in accordance with the traditional Brown Act Rule. Nineteen (19) members of the Board were present at roll call. Three (3) members arrived after roll call. A list of Directors present (22) and absent (4) is attached.

**2. Comments by Chair:**

Chair Chambers was pleased to welcome the Board and attendees at BAWSCA's regular meeting location. He announced that CEO Smegal is absent due to a planned medical procedure that was successfully completed on Wednesday, September 17th. He is recovering and will be back to work the week of September 22nd.

Closed Session #1 of the agenda is the Board's discussion of its evaluation of the CEO's performance. Discussion with CEO Smegal about his performance evaluation will be scheduled under Closed Session in November. Closed Session #2 is not necessary and was removed from the agenda.

There are two very important items on the agenda, one of which is an action item to authorize the CEO to negotiate and execute an agreement with a selected consultant to implement workshops dealing with water use efficiency regulations. This effort is in partnership with Valley Water, which will be funding 50% of the costs.

Secondly, the Board will be updated on the progress of the Tier 2/WSA amendment adoption process.

The Board Policy Committee did not meet in August and there is no report.

**3. SFPUC Report:** Alison Kastama, SFPUC Liaison for BAWSCA, provided an update on the Regional Water System's water supply conditions.

Assistant General Manager for Water Enterprise, Steve Ritchie, reported on SFPUC's Wildfire Management Program.

Questions were received from members of the Board.

There were no comments from members of the public.

**4. Consent Calendar:**

**Director Breault made a motion, seconded by Director Pierce, that the Board approve the consent calendar which includes: Approval of the Minutes from the July 17, 2025 meeting; Receive and file the Pre-Audit**

**Budget Status Report, Investment Report, Directors' Reimbursement Report, Employees' Reimbursement Report, and Bond Surcharge Collection, Account Balance and Payment Report as of June 30, 2025.**

**The motion passed unanimously by roll call vote. See attached voting log.**

There were no comments or questions from members of the Board.

There were no comments from members of the public.

**5. Public Comments:**

There were no comments from members of the public on items not included in the agenda.

**6. Action Calendar:**

**Director Pierce made a motion, seconded by Director Showalter, to authorize the CEO/General Manager to negotiate and execute a contract between BAWSCA and Water Systems Consulting, Inc. (WSC), subject to legal counsel's final review, for a not-to-exceed amount of \$160,000 to support BAWSCA's Water Use Efficiency Regulation Workshop efforts.**

**The motion passed unanimously by roll call vote. See attached voting log.**

**7. CEO Reports:**

*Tier 2 Plan and WSA Amendment*

Tom Francis, BAWSCA's Water Resources Manager, reported that 24 member agencies have adopted the new Tier 2 Plan and WSA Amendment.

*Bay Delta Plan and FERC Process*

Mr. Francis reported that MID and TID withdrew their application for a water quality certification (WQC) as submitted to the State Water Board for the FERC licensing of the Don Pedro and La Grange Hydroelectric Projects. The withdrawal was due to the Districts' concern with their ability to complete CEQA review within CWA one-year statutory timeframe to act on the application and give the State Water Board time to properly review a final CEQA document.

The Districts indicated that they will be filing a new WQC request with the State Water Board within the next several months, completing the CEQA process once filed.

BAWSCA continues to work closely with the SFPUC in tracking and engaging with the State Water Board's efforts on the Bay Delta Plan..

Questions and comments were received from members of the Board.

There were no comments from members of the public.

**8. Closed Session #1 – Public Employee Performance Evaluation:**

The Board adjourned to Closed Session at 7:44pm.

Legal Counsel, Allison Schutte, reported that Closed Session ended at 7:56pm and no Board action was taken. The Board found CEO Smegal's performance

outstanding since he assumed the position in December 2024.

Chair Chambers reported that pursuant to the CEO's employment agreement, the CEO's total compensation will be increased by 3% for a total of \$351,030 beginning October 1, 2025 through September 30, 2026. Total compensation is comprised of base salary, car allowance, and deferred compensation plan contribution.

**9. Reports and Discussions:**

There were no further comments from Board members.

There were no comments from members of the public.

**10. Closed Session #2:** Removed from the agenda.

**11. Additional Time for Public Comments (Time Permitting):**

There were no additional comments from members of the public.

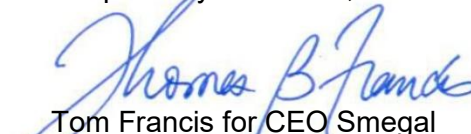
**12. Directors' Discussion: Comments, Questions and Agenda Requests:**

There were none.

**13. Date, Time and Location of Next Meeting:** The next meeting is scheduled on November 20, 2025 at 6:30pm at the Burlingame Community Center.

**14. Adjournment:** The meeting adjourned at 8:01pm.

Respectfully submitted,



Tom Francis for CEO Smegal  
Water Resources Manager

TF/TS/le

Attachments: 1) Roll Call & Voting Log  
2) Attendance Roster

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## Roll Call & Voting Log - BAWSCA

**Meeting Date:** Sept. 18, 2025

Agency	Director					Weighted Voting <sup>(2)</sup>	
		Present/ Absent	Item #4 Consent	Item #6 Agreement with Consultant	Other	Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	y	y	y			
Brisbane	Breault, Randy	y	y	y			
Guadalupe	Breault, Randy	y	y	y			
Westborough	Chambers, Tom	y	y	y			
San Jose	Cohen, David	y	y	y			
CalWater	Duncan, Darin	y	y	y			
San Bruno	Hamilton, Tom	0	y	y			
Santa Clara	Hardy, Karen	y	y	y			
Purissima	Jordan, Steve	y tele	y tele	y tele			
Foster City	Kiesel, Art	y	y	y			
East Palo Alto	Lincoln, Webster	y	y	y			
Daly City	Manalo, Juslyn	0	0	0			
Sunnyvale	Mehlinger, Richard	0	0	0			
Coastside	Mickelsen, Chris	y	y	y			
Milpitas	Montano, Carmen	y	y	y			
Menlo Park	Nash, Betsy	y	y	y			
North Coast	Piccolotti, Tom	y	y	y			
Redwood City	Pierce, Barbara	y	y	y			
Hillsborough	Ragsdale, Leslie	y	y	y			
Millbrae	Schneider, Ann	y	y	y			
Mountain View	Showalter, Pat	y	y	y			
Burlingame	Stevenson, Peter	0	0	0			
Palo Alto	Stone, Greer	y	y	y			
Mid-Peninsula	Vella, Louis	y tele	y tele	y tele			
ACWD	Weed, John	y	y	y			
Stanford	Zigterman, Tom	y	y	y			

### Vote Tally

					Weighted Vote Summary	
					"Yes"	"No"
Yes (y)	22	22	22			
No (n)		0	0			
Absent (0)	4	4	4			
Abstain (a)		0	0			
Item Carries by Simple Vote?						
Item Carries by Weighted Vote?						

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

9/23/2025

## Bay Area Water Supply and Conservation Agency

### Board of Directors Meeting Attendance Roster

Director	Agency	Sept. 18, 2025	July 17, 2025	May 15, 2025	Mar. 20, 2025	Jan. 16, 2025	Nov. 21, 2024
Andrews, Angela	Hayward	✓	✓	✓	✓	✓	✓
Breault, Randy	Guadalupe	✓		✓	✓	✓	✓
Breault, Randy	Brisbane	✓		✓	✓	✓	✓
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose	✓			✓		✓
Duncan, Darin	Cal Water	✓	✓	✓	✓	✓	✓
Hamilton, Tom	San Bruno		✓	✓	✓	✓	✓
Hardy, Karen	Santa Clara	✓		✓	✓	✓	✓
Jordan, Steve	Purissima	☎	✓	✓	✓	✓	✓
Kiesel, Art	Foster City	✓	✓	✓	✓	✓	*
Lincoln, Webster	East Palo Alto	✓		✓	✓	*	*
Manalo, Juslyn	Daly City		✓		✓		✓
Mehlinger, Richard	Sunnyvale		✓	✓			✓
Mickelsen, Chris	Coastside	✓	✓	✓	✓		✓
Montano, Carmen	Milpitas	✓	✓	✓	✓		✓
Nash, Betsy	Menlo Park	✓	✓	✓	✓	✓	☎*
Piccolotti, Tom	North Coast	✓	✓		✓	✓	✓
Pierce, Barbara	Redwood City	✓	✓	✓	☎	✓	✓
Ragsdale, Leslie	Hillsborough	✓	✓	☎	✓	✓	✓
Schneider, Ann	Millbrae	✓	✓	✓	✓		✓
Showalter, Patricia	Mountain View	✓	☎	✓	✓	✓	✓*
Stevenson, Peter	Burlingame		✓	✓	✓	✓	✓
Stone, Greer	Palo Alto	✓	✓	✓	✓	✓	✓
Vella, Louis	Mid-Peninsula	☎	✓	✓	✓	✓	
Weed, John	ACWD	✓	✓	✓	✓	✓	✓
Zigterman, Tom	Stanford	✓	✓	✓	✓	✓	✓

✓ : Present

\* : Predecessor

☎ : Teleconference